



**MINISTRY OF MINING, BLUE ECONOMY AND MARITIME AFFAIRS
STATE DEPARTMENT FOR THE BLUE ECONOMY AND FISHERIES
AQUACULTURE BUSINESS DEVELOPMENT PROGRAMME**

**IFAD LOAN NO: 2000002052 - AQUACULTURE BUSINESS DEVELOPMENT
PROGRAMME (ABDP)**

REQUEST FOR EXPRESSION OF INTEREST

Country: KENYA
Project: Aquaculture Business Development Programme
Contract Title: Consultant Gender, Youth and Nutrition Expert for
ABDP
Eligibility: Open to qualified Consultants
Financing 2000002052
Agreements:
EOI Reference No: MOALF/S DFA&BE/ABDP/EOI/2022-2023/04-01

ISSUED ON: 29th DECEMBER 2022

REOI CLOSING DATE: 20TH JANUARY 2023, 11.00 AM EAT

REOI OPENING DATE: 20TH JANUARY 2023, 11.30 AM EAT



Foreword

This REOI is based on the 1st edition of the IFAD-issued standard procurement document for REOI advertisement – individual consultants to be used in projects financed by IFAD, available at www.ifad.org/project-procurement.

IFAD does not guarantee the completeness, accuracy or translation, if applicable, or any other aspect in connection with the content of this document.

**REQUEST FOR EXPRESSIONS OF INTEREST
(Individual Consultants)**

KENYA

AQUACULTURE BUSINESS DEVELOPMENT PROGRAMME

Assignment title: Consultant Gender, Youth and Nutrition Expert for Aquaculture Business Development Programme (ABDP)

Reference no: MOALF/S DFA&BE/ABDP/EOI/2022-2023/04-01

The *National Treasury* received financing from the International Fund for Agricultural Development (“the Fund” or “IFAD”) towards the cost of Aquaculture Business Development Programme (ABDP) (“the client” or “procuring entity”) and intends to apply part of the proceeds for the recruitment of consulting services provided by an individual consultant as part of the post of **Consultant Gender, Youth and Nutrition Expert for ABDP**.

The use of any IFAD financing shall be subject to IFAD’s approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD’s rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with Aquaculture Business Development Programme

The consulting services (“the services”) include:

- Preparation of a gender, social and nutrition inclusion action plan to be implemented at County/sub-county level, including working in close collaboration with community development specialist to ensure community mobilization/sensitization activities are organized in order to capture women and youth groups; ensuring affirmative actions are undertaken for their participation.
- Support preparation, implementation and monitoring of the gender, youth and nutrition action plans and related activities.
- In collaboration with the project M&E specialist, ensure adequate data collection on gender, youth and nutrition indicators and entry in the Project’s M&E database; ensure that gender, youth and nutrition indicators are tracked and reported on a regular basis (along with other project reporting schedules).
- Review project implementation processes and outputs to provide feedback, quality assurance and advise project teams on corrective interventions with respect to gender equality, women’s empowerment, youth and nutrition mainstreaming. The basic processes to which gender and youth specialist should provide inputs are:
 - Preparation of the Annual Work Plan and Budget,
 - Design and implementation of the project M&E system,
 - Project Progress Reports and
 - Project Supervision Reports.

- Ensure that communication materials highlight gender, youth and nutrition issues, review existing training materials and evaluate whether additional information shall be included for specific sectors/issues. Ensure that the materials the project develops are gender sensitive in their language and image.
- Ensure that systematic gender and nutrition sensitization, trainings and refresher courses are held for all staff at all levels. Be available for support in related trainings/workshops preparation and follow up.
- Ensure that the project implementation teams (at all levels) are sensitized to gender, youth, nutrition and diversity issues that they should expect and explore in their interaction with the community through regular trainings and sensitization programmes.
- Interacting with communities to gain better understanding of women's, youth and nutrition issues, perceptions and guiding implementers in approaches to better integrating women, youth into project activities.\
- Reviewing (regularly) participation of women and youth in community development activities and decision-making processes and making recommendation to improve processes.
- Guiding development of youth and women's groups, ensuring adequate representation of women in all project activities, monitoring impact of project activities on status of women, youth as well as monitoring gender orientation of participating agencies and service providers.
- Identify any capacity gap from project implementers that limit achievements of gender and nutrition related objectives and propose practical solutions to address the gap.
- Work with the M&E Officer to ensure that the M&E Log frame is gender sensitive and reflective of the real time situation. Address any gaps in the supervision reports for further follow up. Furthermore, work with M&E unit to ensure that lessons learned, and success stories of women and youth are fully captured and reflected in relevant reports sections (i.e. Knowledge Management).
- Participate actively in networks of and for women and youth and facilitate linkages among these groups;

The duration of the consultancy is **One Year** (twelve months).

The attention of interested consultants is drawn to IFAD's Anti-Money Laundering and Countering the Financing of Terrorism Policy¹ and the Revised IFAD Policy on Preventing Fraud and Corruption its Activities and Operations². The latter sets forth IFAD's provisions on prohibited practices. IFAD further strives to ensure a safe working environment free of harassment, including sexual harassment, and free of sexual exploitation and abuse (SEA) in its activities and operations as detailed in its IFAD Policy to Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse.³

Interested consultants shall not have any actual, potential or reasonably perceived conflict of interest. Consultants with an actual, potential or reasonably perceived conflict of interest

¹ The policy is accessible at <https://www.ifad.org/en/document-detail/asset/41942012>.

² The policy is accessible at www.ifad.org/anticorruption_policy.

³ The policy is accessible at <https://www.ifad.org/en/document-detail/asset/40738506>.

shall be disqualified unless otherwise explicitly approved by the Fund. Consultants are considered to have a conflict of interest if they a) have a relationship that provides them with undue or undisclosed information about or influence over the selection process and the execution of the contract, or b) have a business or family relationship with a member of the client's board of directors or its personnel, the Fund or its personnel, or any other individual that was, has been or might reasonably be directly or indirectly involved in any part of (i) the preparation of the REOI, (ii) the selection process for this procurement, or (iii) execution of the contract. Consultants have an ongoing obligation to disclose any situation of actual, potential or reasonably perceived conflict of interest during preparation of the EOI, the selection process or the contract execution. Failure to properly disclose any of said situations may lead to appropriate actions, including the disqualification of the consultant, the termination of the contract and any other as appropriate under the IFAD Policy on Preventing Fraud and Corruption in its Projects and Operations.

The ***Aquaculture Business Development Programme*** now invites eligible Individual consultants ("consultants") to indicate their interest in providing the services. Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services in the form of a curriculum vitae (CV). A consultant will be selected in accordance with the individual consultant selection (ICS) method set out in IFAD' Project Procurement Handbook that can be accessed via the IFAD website at www.ifad.org/project-procurement. Interviews *will* be conducted as part of the selection process.

The shortlisting criteria are:

1. A detailed curriculum vitae with 2 referees
2. An advanced degree (Masters) in Gender, Youth and Nutrition studies, Development Studies, Social Sciences or other relevant field from a recognized university
3. At least 10 years' continuous professional experience in the public and or development sector.
4. Evidence of successful experience in the execution of **at least 2 projects** of a similar nature and scope of works during the **last 10 years**
5. Minimum 10 years' experience and knowledge in gender, youth and nutrition development, particularly related to food security, agricultural value chains/market systems, or nutrition-integrated agriculture
6. Minimum 3 years of relevant professional experience in gender equality, gender mainstreaming, youth integration and nutrition mainstreaming.
7. At least 3 years' experience in social development and project management in the public sector for large donor/GoK funded project
8. Valid Tax Compliance certificate
9. A certificate of good conduct

Any request for clarification on this REOI should be sent via e-mail to the address below no later than **10th January 2023, at 11.00am EAT**. The client will provide responses to all clarification requests by **13th January 2023**.

Expressions of interest in the form of curriculum vitae (CV) must be delivered in a written form to the address below in person, or by post or by email below by **20th January 2023 at 11.00Am EAT**.



Aquaculture Business Development Programme

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