



**MINISTRY OF MINING, BLUE ECONOMY AND MARITIME AFFAIRS
STATE DEPARTMENT FOR THE BLUE ECONOMY AND FISHERIES
AQUACULTURE BUSINESS DEVELOPMENT PROGRAMME**

**IFAD LOAN NO: 2000002052 - AQUACULTURE BUSINESS DEVELOPMENT
PROGRAMME (ABDP)**

REQUEST FOR EXPRESSION OF INTEREST

Country: KENYA
Project: Aquaculture Business Development Programme
Contract Title: Consultant Community Development Expert for
ABDP
Open to qualified Consultants
Eligibility:
Financing 2000002052
Agreements:
EOI Reference No: MOALF/S DFA&BE/ABDP/EOI/2022-2023/02-01

ISSUED ON: 29th DECEMBER 2022

REOI CLOSING DATE: 20TH JANUARY 2023, 11.00 AM EAT

REOI OPENING DATE: 20TH JANUARY 2023, 11.30 AM EAT



Foreword

This REOI is based on the 1st edition of the IFAD-issued standard procurement document for REOI advertisement – individual consultants to be used in projects financed by IFAD, available at www.ifad.org/project-procurement.

IFAD does not guarantee the completeness, accuracy or translation, if applicable, or any other aspect in connection with the content of this document.

REQUEST FOR EXPRESSIONS OF INTEREST
(Individual Consultants)

KENYA

AQUACULTURE BUSINESS DEVELOPMENT PROGRAMME

Assignment title: *Consultant Community Development Expert for Aquaculture Business Development Programme (ABDP)*

Reference no: MOALF/S DFA&BE/ABDP/EOI/2022-2023/02-01

The *National Treasury* received financing from the International Fund for Agricultural Development (“the Fund” or “IFAD”) towards the cost of Aquaculture Business Development Programme (ABDP) (“the client” or “procuring entity”) and intends to apply part of the proceeds for the recruitment of consulting services provided by an individual consultant as part of the post of ***Consultant Community Development Expert for ABDP***.

The use of any IFAD financing shall be subject to IFAD’s approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD’s rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with Aquaculture Business Development Programme

The consulting services (“the services”) include:

- In collaboration with PCU and County Programme implementing Teams, support mobilization, sensitization and awareness creation to stakeholders and beneficiaries on project objectives and implementation of programme activities
- Facilitate the planning, management and implementation of the community-based activities of the project
- Undertake regular implementation support and monitoring mission to Programme Working areas (92 Sub-counties) to identify and flag any community development implementation issues, risks and provide recommendations for addressing them in a timely manner
- Revise the Programme Targeting Strategy to include direct targeting for small-scale women fish traders who support Level 1 and 2 beneficiaries in marketing their fish and fish products in the ADAs, and provide their linkage to the fish market infrastructure developed by ABDP
- Organize training for the county implementing teams on Participatory Rural Appraisal (PRA) and other participatory community mobilization techniques, and backstop the training of the community-based institutions by the county teams;
- Support Counties to conduct Participatory Rural Appraisal in ADAs not covered and development of actionable CAPS while ensuring Gender and Nutrition is mainstreamed in the CAPs

- Review of the Community Action Plans developed and align them to implementation of planned activities with inclusion of emerging issues.
- Support formation of 285 SAGs as per targeting strategy and linking them to the programme for implementation of programme activities
- Continuous implementation support and monitoring to the SAGs so that they continue implementing Programme activities, continuous reporting on SAGs progress and systematic follow up on the same;
- Support and facilitate the Aquaculture Field Schools that conform to the SAG requirements.
- Coordinate training of SAGs on organizational skills referencing Training Manual developed in collaboration with PCU, CPITs, SCPITs and County Gender and Social Development Officers to improve SAGs management and operations in programme target activities
- In collaboration with County Programme Implementing Teams strengthen Aquaculture Development Area Committees (ADACs) to govern the operations of the SAGs
- To facilitate the formation and strengthening of 1,100 Aquaculture Support Enterprises (ASEs) targeting the non-fish farming youth and ensure inclusion as per the Targeting Strategy
- Assist the Component Lead with identification of training needs for community development activities at all Programme implementation levels.
- Identify and provide recommendations and synergies and complementarities between community development activities implemented by different implementing partners
- Contribute to Programme documents, Annual work plans and budgets, and proposals required for the purposes of annual work planning and resource mobilization
- Participate in joint support implementation and supervision missions for the Programme and follow up on Aide Memoir action items with regard to community development interventions
- In collaboration with M&E unit support monitoring of community development activities and outputs to reporting monthly, quarterly and annually
- Assist in knowledge building and sharing through synthesis of lesson learnt and best practices under ABDP
- Perform any other duties as maybe required

The duration of the consultancy is **One Year** (twelve months).

The attention of interested consultants is drawn to IFAD's Anti-Money Laundering and Countering the Financing of Terrorism Policy¹ and the Revised IFAD Policy on Preventing Fraud and Corruption its Activities and Operations². The latter sets forth IFAD's provisions on prohibited practices. IFAD further strives to ensure a safe working environment free of harassment, including sexual harassment, and free of sexual exploitation and abuse (SEA) in

¹ The policy is accessible at <https://www.ifad.org/en/document-detail/asset/41942012>.

² The policy is accessible at www.ifad.org/anticorruption_policy.

its activities and operations as detailed in its IFAD Policy to Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse.³

Interested consultants shall not have any actual, potential or reasonably perceived conflict of interest. Consultants with an actual, potential or reasonably perceived conflict of interest shall be disqualified unless otherwise explicitly approved by the Fund. Consultants are considered to have a conflict of interest if they a) have a relationship that provides them with undue or undisclosed information about or influence over the selection process and the execution of the contract, or b) have a business or family relationship with a member of the client's board of directors or its personnel, the Fund or its personnel, or any other individual that was, has been or might reasonably be directly or indirectly involved in any part of (i) the preparation of the REOI, (ii) the selection process for this procurement, or (iii) execution of the contract. Consultants have an ongoing obligation to disclose any situation of actual, potential or reasonably perceived conflict of interest during preparation of the EOI, the selection process or the contract execution. Failure to properly disclose any of said situations may lead to appropriate actions, including the disqualification of the consultant, the termination of the contract and any other as appropriate under the IFAD Policy on Preventing Fraud and Corruption in its Projects and Operations.

The ***Aquaculture Business Development Programme*** now invites eligible Individual consultants ("consultants") to indicate their interest in providing the services. Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services in the form of a curriculum vitae (CV). A consultant will be selected in accordance with the individual consultant selection (ICS) method set out in IFAD's Project Procurement Handbook that can be accessed via the IFAD website at www.ifad.org/project-procurement. Interviews *will* be conducted as part of the selection process.

The shortlisting criteria are:

1. A detailed curriculum vitae with 2 referees
2. An advanced degree (Masters) Community Development, Sociology, Social Work, Public Administration or other relevant field from a recognized university
3. Evidence of successful experience in the execution of **at least 2 projects** of a similar nature and scope of works during the **last 10 years**.
4. At least 10 years' continuous professional experience in the public and or development sector.
5. Minimum 10 years' experience and knowledge in community development initiatives, community mobilization, working with vulnerable & marginalized groups and capacity building targeting communities Minimum 10 years' experience and knowledge in gender, youth and nutrition development, particularly related to food security, agricultural value chains/market systems, or nutrition-integrated agriculture
6. At least 3 years' experience in community development and project management in the public sector for large donor/GOK funded project
7. Good knowledge of project development especially of multilateral financial institutions
8. Valid Tax Compliance certificate
9. A certificate of good conduct

³ The policy is accessible at <https://www.ifad.org/en/document-detail/asset/40738506>.

Any request for clarification on this REOI should be sent via e-mail to the address below no later than **10th January 2023, at 11.00am EAT**. The client will provide responses to all clarification requests by **13th January 2023**.

Expressions of interest in the form of curriculum vitae (CV) must be delivered in a written form to the address below in person, or by post, or by e-mail by **20th January 2023 at 11.00am EAT**.

Aquaculture Business Development Programme

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