



MINISTRY OF AGRICULTURE, LIVESTOCK AND FISHERIES

**STATE DEPARTMENT FOR FISHERIES, AQUACULTURE AND BLUE ECONOMY
AQUACULTURE BUSINESS DEVELOPMENT PROGRAMME (ABDP)
IFAD LOAN NO: 2000002052**

SPECIFIC PROCUREMENT NOTICE

**EXPRESSION OF INTEREST FOR CONSULTANCY TO UNDERTAKE
ENVIRONMENTAL ASSESSMENT OF EXISTING/NEW PONDS/RESERVOIRS
FOR THE AQUACULTURE BUSINESS DEVELOPMENT PROGRAMME (ABDP) EOI
NO: MOALF/SDFA&BE/ABDP/EOI/2019-2020/017,**

The Government of Kenya (GoK) in partnership with the International Fund for Agricultural Development (IFAD) is implementing the Aquaculture Business Development Programme (ABDP) whose aim is to increase the incomes, food security and nutritional status of the wider communities of poor rural households involved in aquaculture in the fifteen targeted Counties in Kenya. The Programme cost is KES 14.9 billion and is organized into two mutually supportive components. The first component is on spurring smallholder aquaculture development while the second component is on development of aquaculture value chain.

During the design phase of the project, the Social Environment Climate Assessment Procedures identified potential environment and climate risks and proposed mitigation measures. The Programme is categorized as a Category B project, and therefore requires that an Environmental Impact Assessment (EIA) is undertaken and an Environmental and Social Management Plan (ESMP) developed in line with IFAD's environment and climate policies, as well as Government of Kenya's legal frameworks and requirements. Under the first component, the Programme will also support Small holder farmers to uptake aquaculture development in the existing/new ponds/reservoirs. The introduction and scaling up of the farming require environmental and social sustainability mechanisms to ensure the achievements of the objective of the Programme.

The objective of the consultancy is to conduct a systematic and comprehensive Environmental Impact Assessment (EIA) of existing/new ponds/reservoirs in the entire Aquaculture Business Development Programme (ABDP) area of fifteen target counties (Busia, Siaya, Kisumu, Kisii, Meru, Tharaka Nithi, Embu, Kirinyaga, Kajiado, Machakos, Kiambu, Nyeri, Migori, Homabay and Kakamega) to inform development of Environment and Social Management Plan (ESMP) and implementation of the same.

ABDP therefore wishes to hire a consultancy firm to carry out the Environmental Assessment of Existing/New Ponds/Reservoirs.

The evaluation will consider demonstration of the following:

- a) Evidence of experience in carrying out similar work based on attached evidence in form of LPOs, Contracts, Completion certificates etc;
- b) Annual turnover for the last three years from Audited accounts
- c) General experience in consultancy

In addition, Bidders must submit copies of the following documents:

- a) Valid Tax compliance
- b) Business Registration
- c) Filled mandatory Business questionnaire
- d) Audited accounts for the last 3 years

Full EOI document may be downloaded free of charge from the website www.kilimo.go.ke Further information can be obtained by sending an email to procurement@abdpcu.org no later than 3 days to close of bidding .

The Completed Expression of interest and accompanying documents must be submitted by March 30, 2020 at 11.00am. (East African Time) in plain sealed envelopes and clearly marked "**(EOI) ENVIRONMENTAL ASSESSMENT OF EXISTING/NEW PONDS/RESERVOIRS FOR ABDP REF NO: MOALF/SDFA&BE /ABDP/EOI /2019-2020/017**", and should be mailed or deposited in the Tender Box provided on the 3rd floor Maji House Building, Ngong Road, addressed to;

**The Principal Secretary,
The State Department for Fisheries, Aquaculture and the Blue Economy
P.O. Box 58187-00200,
Kilimo House,
Cathedral road, Nairobi**

On or before **March 30, 2020, 11.00am**

Tender opening will take place immediately on the same day at 10.30 am in the Ministry's Boardroom,6th floor, Maji House. Tenderers or their representatives who choose to attend are invited to witness the opening.

Programme Coordinator

Aquaculture Business Development Programme

MANDATORY CONFIDENTIAL BUSINESS QUESTIONNAIRE

(Must be filled by all applicants or Tenderers' who choose to participate in this tender)

Name of Applicant(s).....

.....

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2(b) or 2(c) whichever applied to your type

You are advised that it is a serious offence to give false information on this form will lead to automatic disqualification/termination of your business proposal at your cost.

Part 1 -General

Business Name

.....

Location of Business Premises

.....

Plot No ... Street/Road..... Postal address..... Tel No.....

.....

Fax

Email.....

Nature of Business (Attach Company Profile)

.....

Registration Certificate No. (Attach Copy)

.....

Tax Compliance No (Attach Copy)

.....

Maximum value of business which you can handle at any one time –

Ksh.....

Name of your bankers.....

Branch.....

Bank Account Number.....

Payment Terms.....

Part 2 (a) – Sole Proprietor

Your name in full..... Age.....

Nationality.....Country of Origin.....

Citizenship details.....

If a Kenyan Citizen, indicate under Citizenship Details whether by Birth, Naturalization or Registration

Part 2 (b) – Partnership

Given details of partners as follows

Name	Nationality	Citizenship details	Shares
1.....			
2.....			
3.....			
4.....			

Part 2 (c) – Registered Company

Private or Public

(Attach brochures or annual reports in case of public companies)

State the nominal and issued capital of company

Nominal Kshs. Issued Kshs.

Give details of all directors as follows

Name	Nationality	Citizenship details	Shares
1.
2.
3.
4.

Part 3- List of corporate client customers and their addresses, telephone numbers and contact person.

1. Company.....Tel/ Mobile.....

Contact Person.....Designation.....

2. Company.....Tel/Mobile.....

Contact Person.....Designation.....

3. Company.....Tel/Mobile.....

Contact Person.....Designation.....

4. Company.....Tel/Mobile.....

Contact Person.....Designation.....

Part 4-(a) Debarment

I/We declare that I/We have not been debarred from any procurement process and shall not engage in any fraudulent or corrupt acts with regard to this or any other tender by the STATE DEPARTMENT OF FISHERIES & BLUE ECONOMY and any other public or private institutions.

Full Names.....

Signature.....

Dated thisday of2020

In the capacity of.....

Duly authorized to sign Tender for and on behalf of

.....

Part 4-(b) Bankruptcy / Insolvency / receivership.

I/We declare that I/We have not been declared bankrupt or insolvent by the competent Authorities in Kenya and neither are we under receivership:

Full Names.....

Signature.....

Dated thisday of2020

Duly authorized to sign Tender for and on behalf of

.....

Part 4-(c) -Criminal Offence

I/We, (Name (s) of Director(s)): -

- a).....
- b).....
- c).....

Have not been convicted of any criminal offence relating to professional conduct or the making of false statements or misrepresentations as to its qualifications to enter into a procurement contract within a period of three (3) years preceding the commencement of procurement proceedings.

Signed.....

For and on behalf of M/s.....

In the capacity of

.....

Dated thisday of2020.

Suppliers' / Company's Official Rubber Stamp

.....

Part 4-(d) Conflict of Interest

I/We, the undersigned state that I / We have no conflict of interest in relation to this procurement:

- a)
- b)
- c)
- d)

For and on behalf of
M/s.....

In the capacity of
.....

Dated thisday of
.....2020

Suppliers' / Company's Official Rubber Stamp

.....

Part 4-(e) – Interest in the Firm:

Is there any person/persons in STATE DEPARTMENT OF FISHERIES & BLUE ECONOMY or any other public institution who has interest in the Firm?

Yes/No (Delete as necessary)

Institution

(Title) (Signature) (Date)

.....

.....

PART 5(I) – EXPERIENCE: NOTE: THIS SECTION IS MANDATORY ONLY IF IT FORMS PART OF TECHNICAL EVALUATION. IT'S ALSO NOT NECESSARY FOR ALREADY PRE-QUALIFIED OR DIRECT PROCUREMENT FIRMS. AGPO FIRMS ARE HOWEVER EXCLUDED ENTIRELY FROM FILLING IT.

Please list here below similar projects accomplished or companies / clients you have supplied with similar items or materials / Services in the last 5 years

COMPANY NAME	COUNTRY	CONTRACT ORDER NO	VALUE
CONTRACT PERSON (FULL NAMES	EMAIL	CELL PHONE NO	

1

2

3

Part 6(i or j) – Bank account details:

AGPO firms must provide evidence from their bank that the account to which STATE DEPARTMENT OF FISHERIES & BLUE ECONOMY shall make payment has a youth or a woman or a PWD listed in the CR12 form/partnership deed/sole proprietor certificate as a MANDATORY signatory of that account,- Sec.157 (11) of PPADA:

Account No.....

Name of the person(s) in the CR12 form OR in the partnership deed OR in the sole proprietor

Certificate...../.....

ID No (s):...../.....Signature and stamp of the authorized Banker

Representative.....Date.....

Part 7--Declaration

I/We the undersigned state that the above information is correct and that I/We give STATE DEPARTMENT OF FISHERIES & BLUE ECONOMY to seek any other references concerning my/our company from whatever sources deemed e.g. company registrar’s office, banks etc.

Full names

.....

Signature.....

For and on behalf of M/s

.....

In the capacity of

.....

Date..... Signature of Candidate.....

Company's Rubber Stamp.....